

Classes






Class and group management
Edit, create or delete a group



Classes and Group Management allows teachers to create a clear path for differentiation.

Mathletics allows you to differentiate for your students by creating up to 12 groups within each class. Each of these groups can be assigned its own curriculum course.



Creating groups


- 1 Select **Class and Group Management**.
- 2 Click  to the right of the class name.
- 3 Enter the name of the new group. **NOTE:** The name of the group will not be displayed to your students.
- 4 Click  to confirm.
- 5 Click  to return to **Class and Group Management**.

Renaming a group

- 1 Click the group you wish to rename.
- 2 Select .
- 3 Enter the name of the new group.
- 4 Click  to confirm.

Changing the course assigned to a group


- 1 Click the group you wish to edit.
- 2 Select .
- 3 Select your country.
- 4 Select a grade level.
- 5 Select one of the courses listed.
- 6 Click  to confirm.

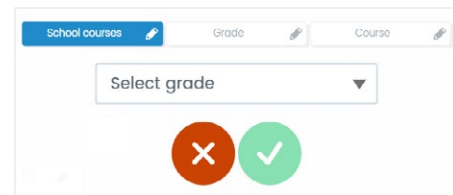
To change your selection click the  icon next to the option you wish to change to go back to that step.

Classes

Assigning a school course

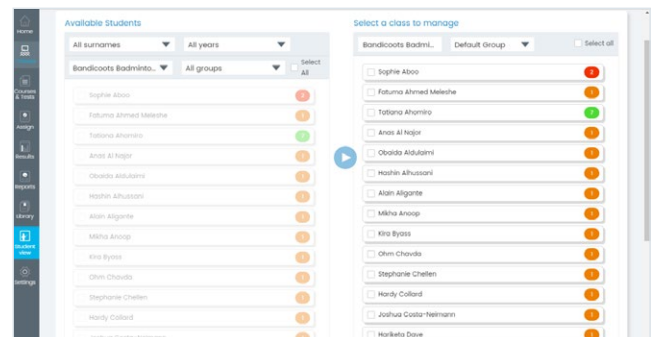
As well as assigning the Mathletics curriculum-aligned courses, you can assign courses that have been authored by teachers at your school, including those you have authored yourself following the procedure outlined on Page 10.

- 1 Click the group you wish to edit.
- 2 Select .
- 3 Click and choose **School courses** from the top of the menu.
- 4 Select a grade level.
- 5 Select one of the courses listed.
- 6 Click  to confirm.



Moving students into a group

- 1 Click the group you wish to move students into.
- 2 Select .
- 3 Follow the instructions in the **Student Management** section on Page 4.

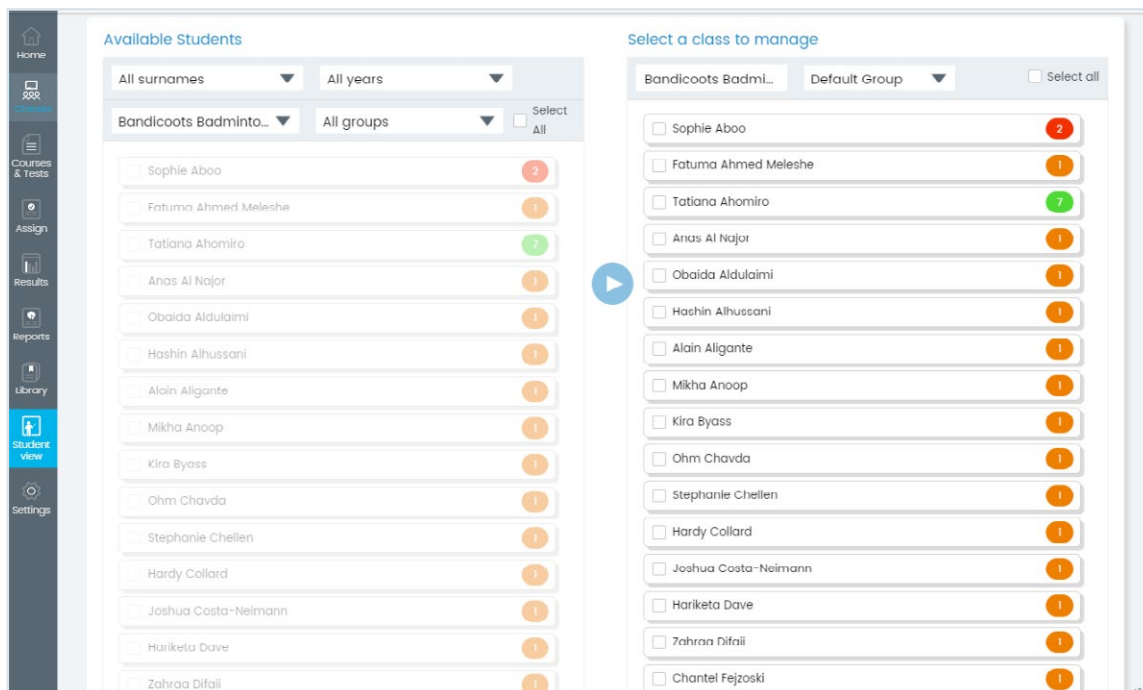


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Student management

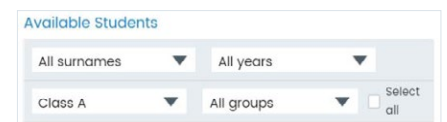
Move students between classes and groups

Student Management allows you to move students between groups within your class, and add students to your class from other classes within your school.




Moving students into a group

- 1 Select **Student Management**.
- 2 Select a **class** in the **Select a class to manage** section.
- 3 Select the **group** that you wish to move students into.
- 4 Select the same class as above in the **Available Students** section on the left-hand side.
- 5 By default you will now see a list of all of the students in the selected class. To narrow this list down, use the other filters in this section to choose students from a specific group, year level, or surname initial.
- 6 Select the students you wish to move by clicking the checkbox next to their name in the **Available Students** section. Alternatively, you can use the **Select all** checkbox when moving all of the students in this list across to the new group.
- 7 Select the icon to move the students.



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Moving students out of a group

- 1 In the [Available Students](#) section, select the **class** and **group** that the students are currently in.
- 2 In the [Select a class to manage](#) section choose the same **class** as above.
- 3 Select the **group** you wish to move the students to.
- 4 In the [Available Students](#) section select the students you wish to move.
- 5 Select the  icon to move the students.

Moving students into a group from another class


NOTE: When moving students between classes you will be presented with two options:

- **Move:** The student will be moved out of their original class and into the new class.
- **Copy:** The student will remain in their original class and will also be added to the new class. In the Student Console the student can then choose which class they wish to work in using the drop-down menu beneath their avatar.
This will allow two different teachers to assign different curriculum courses to that student.

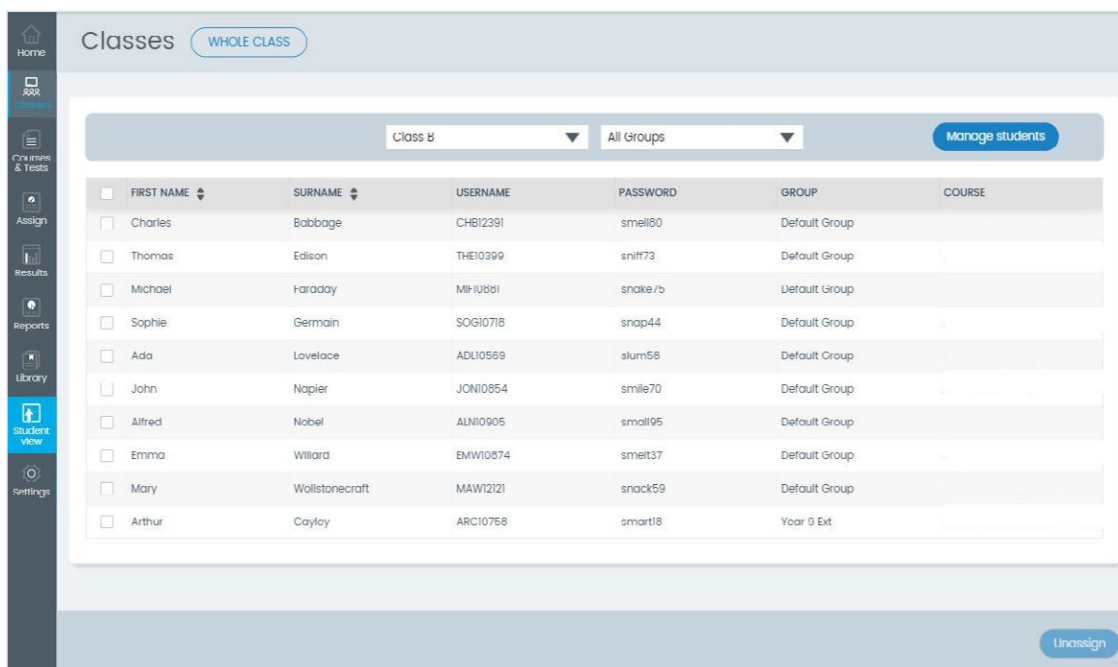
- 1 In the [Select a class to manage](#) section choose the **class** and **group** that you wish to move the student to.
- 2 In the [Available Students](#) section select the **class** the desired student is currently assigned to.
- 3 Select the student you wish to move.
- 4 Select the  icon to move the students.
- 5 Select **Move** (recommended in most instances) or **Copy**.

Classes

Whole class
View whole class details and unassign students




Whole Class gives you an overview of each student's group, course and login details.



To change a student's password

- 1 Select **Whole Class**.
- 2 Double click the password.
- 3 Enter a new password.
- 4 Press the Enter key on your keyboard.

To unassign a student from your class

- 1 Click the checkbox next to the student's name.
- 2 Click **Unassign** in the bottom right-hand corner.
- 3 Click  to confirm.

NOTE: Unassigning a student will completely remove that student from your class. If they are not assigned to any other class their access to Mathletics will be restricted.